



ICGN Global Stewardship Awards Table Booking Form

Quaglino's; 16 Bury St, St. James's, London, SW1Y 6AJ • Tuesday 26th November 2019

Included in the price of each ticket:

- Sparkling wine/cocktail on arrival at welcome drinks reception
- Red/white house wine with meal
- Sumptuous 3-course dinner plus petit fours and coffee
- The ICGN Global Stewardship Awards ceremony
- Post-Awards dancing and party

Please complete this form in block capitals, scan and return by email to karel.krticka@icgn.org by **Monday, 4th November 2019**.

BOOKING DETAILS

Contact name: _____

Company/Table name: _____

Telephone Number: _____

Email: _____

Invoice Address: _____

I would like to book the following:

Half Table (4-5 seats) £1,500 + 20% VAT

Full Table (8-10 seats) £2,700 + 20% VAT

Signature: _____

TERMS & CONDITIONS

Please note that you will need to book your accommodation separately. Information is available on our website at: click [here](#). If you have any questions, please do not hesitate to contact the events team.

International Corporate Governance Network
Saffron House, 6-10 Kirby Street, London, EC1N 8TS, UK
Tel: +44 (0)20 7612 7011
Email: karel.krticka@icgn.org

Website: www.icgn.org

Payment terms (If payment was not taken online): 14 Days from booking date.

VAT No. GB927166509 Registered in England No. 6467372

All booking fees are final upon time of booking. Once booking is made, the fee given cannot be refunded, part refunded, changed or amended. Cancellations are applicable in line with our cancellation terms and conditions below.

Cancellation Policy

A booking can only be confirmed upon receipt of full payment. Admission to the event will not be granted unless full payment has been received. Written notice of cancellation should be made to the ICGN via email. The cancellation policy is effective from the date of receipt of such written notification as follows:

- 75% refund will be made following cancellations received after one calendar month prior to the event.
- 50% refund will be made following cancellations received between one calendar month and no less than two weeks prior to event.
- Refunds will not be made for cancellations received less than two weeks prior to the event.

In the event of any external, unforeseen and significant factors, the ICGN reserves the right to re-schedule the event, and/or make any other relevant modifications to it. Such factors shall include, but are not limited to strikes; labour disputes; regulations or orders of government authorities; civil disorder; disasters; acts of war; acts of terrorism; and acts of God (for example fires, floods or emergency conditions).

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e: events@icgn.org

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